

Department of Community Services

• ANNUAL REPORT

gwinnettcounty
2013

cooperative extension service

children

family

play

trail

environmental and heritage center

sustainability

ballot

seniors

youth

community services

recycle

people

sports

greenspace

wellness

volunteers

voter registration and elections

history

health and human services

horticulture

parks and recreation

Board of Commissioners



Charlotte Nash
Chairman



Jace Brooks
District 1



Lynette Howard
District 2



Tommy Hunter
District 3



John Heard
District 4

County Administration



Glenn Stephens
County Administrator

*Deputy County Administrator and Chief Financial Officer
Aaron Bovos left the County in December 2013.*

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Letter from the Director



The following report summarizes the activities and accomplishments of the Gwinnett County Department of Community Services in 2013. This year saw a major increase in volunteerism and partnerships throughout the seven divisions that make up the Department of Community Services. Listed below are major accomplishments for the year in partnership with the Gwinnett community.

- More than 42,465 Community Services volunteers donated 965,930 hours of their time for programs and events
- Partnered with 973 public/private organizations and businesses that allowed divisions the opportunity to enhance or provide funding for certain programs/services
- The Cooperative Extension Service presented 1,083 educational programs addressing youth, family, and environmental issues for residents of the County
- An estimated 434,552 individuals walked through the doors of Health and Human Services' Norcross, Buford, and Centerville Centers for programs and services
- Senior Services provided 132,211 congregate and home-delivered health meals to Gwinnett County senior citizens
- Parks and Recreation has developed partnerships with healthcare providers to promote community health and wellness programs, including the Park Rx program
- Harbins Park and Rabbit Hill Park opened expanded youth sports facilities with the assistance of volunteer-based youth athletic associations
- Voter Registration and Election transitioned to a new statewide voter registration and currently maintains a voter registration list of 478,464 voters
- The Gwinnett Environmental and Heritage Center secured more than \$600,000 in grants, sponsorships, and exhibits

I would like to extend my appreciation to the staff members of Community Services for their dedication and hard work over the past year. I especially want to thank the Board of Commissioners and the County Administrator for their support.

Sincerely,

A handwritten signature in black ink that reads "Phil Hoskins". The signature is written in a cursive style.

Phil Hoskins, Director of Community Services



Mission, Vision, Values

The Department of Community Services provides high-quality recreational, educational, electoral, human services, and other services in partnership with the Gwinnett community.

Mission

We envision a diverse, vibrant, and safe Gwinnett community where residents are healthy and successful. We will partner with others to enhance the quality of life of families and individuals residing in Gwinnett County.

Vision

Values

- We believe in honesty, integrity, and ethical conduct
- We are customer-oriented and both accountable and responsive to our citizens
- We believe in teamwork and collaboration with our community partners
- We promote safety, cost efficiency, innovation, and service excellence



Organizational Chart

Phil Hoskins
Department Director

Tammy Gibson
Public Relations and
Services Coordinator

Business
Management
Rick Morris
Section Manager

**Erica Potts-
Cameron**
Business Manager

Cooperative Extension
Service
Robert Brannen
Division Director

Environmental and
Heritage Center
Steve Cannon
Executive Director

Jason West
Director of
Programming

**Silviu
Gavriliuc**
Operations
Trade Manager

Health and
Human Services
Pat Baker
Division Director

Senior Services
Jamie Cramer
Manager

Parks and Recreation
Operations
Tina Fleming
Division Director

Parks Operations
David Clark
Deputy Division
Director

Parks Grounds
Maintenance
Eric Horne
Manager

Support
Services
**David
McGaughey**
Manager

Aquatics
Jim Cyrus
Manager

Recreation
John Register
Manager

Parks and Recreation
Project Admin.
Grant Guess
Division Director

Voter Registration
and Elections
Lynn Ledford
Elections Supervisor

**Kristi
Royston**
Assistant Elections
Supervisor

About the Department of Community Services

The Department of Community Services is organized into seven divisions and provides high-quality recreational, educational, electoral, human services, and other services in partnership with the Gwinnett community. A summary of each division is listed below.

Business Management

The Business Management Division is responsible for coordinating, monitoring, and processing the financial needs of the Community Services department, including administration, budget, payables, revenues, purchasing, fixed assets, and internal human resource functions.

Cooperative Extension Service

The Cooperative Extension Service operates as part of the University of Georgia's College of Agricultural and Environmental Sciences and College of Family and Consumer Sciences. Cooperative Extension also functions as an educational division of the Gwinnett County Department of Community Services and receives some funding from the Gwinnett County Board of Education.

Environmental and Heritage Center

The award-winning Gwinnett Environmental and Heritage Center (EHC) serves as an environmental learning center, science/history museum, community center, and park. The EHC is Gwinnett County's first "green" building and was designated as gold-certified by the U.S. Green Building Council's Leadership in Energy and Environmental Design (LEED). Over 230 acres of land surrounding the center have also been preserved. The site provides hiking trails and the County's first greenway.

Health and Human Services

This division coordinates health and human services including senior services programs provided in three senior centers, support services, and meals for seniors at home, coordination of two human service centers and one community center, oversight of the health and human service subsidy budget, collaboration with community agencies such as the Gwinnett Coalition for Health and Human Services, and other partnerships to serve the needs of the community.

Parks and Recreation Operations

The Operations Division is charged with maintaining, operating, and public awareness of the County's park system and recreation facilities. The Operations Division staff is responsible for providing quality parks, programs, and services to meet the broad-based needs of the citizenry in Gwinnett, creating a sense of community, enabling a safe and secure environment and enhancing Gwinnett's quality of life.

Parks and Recreation Project Administration

Charged with evaluating potential park sites, reviewing boundary surveys, and preparing feasible studies, the Project Administration staff is responsible for environmental assessment reports, geotechnical analyses, park designs, oversight of renovation and capital improvements to existing parks and facilities, master-planning parks, and construction of new parks. Once land is purchased for a park, planning staff works with citizen steering committees to create a master plan. These committees consist of members of neighboring communities and park users.

Voter Registration and Elections

Working in conjunction with the Gwinnett County Elections Board, this division is responsible for maintaining voter registration and conducting elections on behalf of Gwinnett County.



2013 Strategic Objectives

- Provide educational and recreational program services
- Research and plan for recreational needs of diverse community
- Protect and enhance historical, scenic and natural resources
- Provide active and organized park opportunities to a diverse community across all ages
- Provide services to the senior citizens of Gwinnett County
- Provide citizens with timely and accurate elections
- Enhance internal human resource functions
- Ensure operational efficiency
- Improve procurement transaction process
- Expand programs and offerings in support of the 2030 Unified Plan
- Improve cash receipting time
- Improve budget monitoring capabilities
- Create cost matrix per election
- Increase non-resident revenue collection
- Increase volunteer participation hours
- Increase partnerships
- Increase departmental bench-strength
- Ensure available productive hours
- Improve departmental financial training
- Ensure timely performance feedback
- Provide Code of Ethics training

Volunteers and Partnerships make it happen!

Our volunteers and partners are the backbone of our department and without their help Gwinnett County would not be able to provide the many services offered. There are multitudes of volunteer opportunities within the Department of Community Services, from those who lovingly prepare and deliver meals to senior residents, guides who help with tours, coaches who help with youth athletic programs, to those who help keep our parks clean and well-manicured. In 2013, 42,465 volunteers logged a total of 965,930 hours by working through programs within the Cooperative Extension Service, Environmental and Heritage Center, Health and Human Services, and Parks and Recreation. Nine hundred and seventy-three public and private organizations offered a service/program or provided manpower/funding to enhance a service/program within the Department of Community Services.



Management and Administration



Department Director
 Public Relations and Services Coordinator
 Business Management Section Manager
 Business Management Business Manager

Phil **Hoskins**
 Tammy **Gibson**
 Rick **Morris**
 Erica **Potts-Cameron**



The Department of Community Services is organized into divisions that provide high quality recreational, educational, electoral, and other human services in partnership with the Gwinnett community.

- Cooperative Extension Service
- Environmental and Heritage Center
- Health and Human Services
- Parks and Recreation Operations
- Parks and Recreation Project Administration
- Voter Registration and Elections



*Phil Hoskins
 Director*



*Tammy Gibson
 Public Relations and
 Services Coordinator*



*Rick Morris
 Business Management
 Section Manager*



*Erica Potts-Cameron
 Business Management
 Business Manager*



Cooperative Extension Service

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Mission, Vision, Values

Extend lifelong learning opportunities and advance the well-being of Gwinnett citizens through unbiased research based education in the areas of youth development, the environment, and family and consumer sciences.

Mission

A community where adults and youth are empowered by educational opportunities to make informed decisions and develop lifelong skills which improve their quality of life.

Vision

We believe in honesty, integrity, and ethical conduct. We are customer-oriented and both accountable and responsive to our citizens. We believe in teamwork and collaboration with our community partners. We promote safety, cost efficiency, innovation, and service excellence.

Values



About the Cooperative Extension Service

Managing Staff

Division Director
Administrative Supervisor

Robert **Brannen**
Marilyn **Farnsworth**

The Cooperative Extension provides services in the following core areas:

1. **Public Education:** We provide opportunities for continued learning through educational programs in the public education areas of youth development, the environment, and family and consumer sciences.
2. **Customer Service/Problem-Solving:** Using the research-based information of the University of Georgia, we provide personal customer service to assist citizens in solving individual problems related to their jobs, families, and community.
3. **Youth Development:** Present educational opportunities and activities to enhance the economic, social, and cultural well-being of our youth as they prepare for higher education and productive employment.



Robert Brannen
Division Director



2013 at a Glance

Adult Programs	348
Adults Reached in Programs	25,212
Youth Programs	856
Youth Reached in Programs	38,747
Youth Programs in Schools	2,548
Youth Reached in Schools	18,331
Citizens Samples Analyzed	1,374
Brochures Distributed	42,423
Newsletters Distributed	31,536
Partnerships	119
2013 Number of Volunteers	1,753
2013 Number of Volunteer Hours	18,810
2013 Value of Volunteer Hours	\$416,453.40



2013 Highlights



- To protect the water quality of our streams and lakes, the Cooperative Extension Service presented more than 50 educational programs on the safe and proper use of fertilizers and pesticides for both homeowners and professional pesticide applicators.
- The Gwinnett Cooperative Extension staff received 34 professional awards and special recognitions for innovative and effective educational programming.
- More than 300 youth and their parents participated in the *Growing Up and Understanding It* program series addressing adolescence education.
- In 2013, we used local media resources to present 591 articles and presentations through TVgwinnett, newspapers, and other print media.
- The Cooperative Extension Service presented 207 classes on nutrition, parenting, and money management for limited income residents struggling with the effects of the economic downturn.
- Gwinnett County Public Schools has continued their partnership with the Gwinnett 4-H Program. The Cooperative Extension Service provides hands-on learning experiences to elementary school students throughout Gwinnett County to assist teachers in meeting Georgia Performance Standards and Gwinnett AKS standards for elementary students.
- Excess body weight contributes to the development of many chronic diseases including diabetes, high blood pressure, cancer, heart disease, arthritis, and mental stress. The Cooperative Extension Service conducted 75 programs to address weight, cancer prevention, and general health issues to help parents, educators, senior citizens, and teens to receive information on appropriate body weight, healthy life-styles, good nutrition, and ways to avoid chronic diseases.





Environmental & Heritage Center

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Mission, Vision, Values

To serve as a recreational catalyst for inspiring and engaging community involvement in educating Gwinnett's students to solve tomorrow's environmental challenges, promoting sustainable development practices and utilizing new technologies to preserve the future health of our water resources, enhancing the appreciation of Gwinnett's natural resources, and presenting the interaction and interrelationships of lifestyles and cultures, past, present, and future, as they relate to the living world around us.

- To develop an exemplary, high-tech cultural center known for hands-on science exhibits and quality educational programming that inspires visitors to become better stewards of our environment
- To transform the concepts of science and history into interactive, learn-by-doing experiences that will encourage a visitor's natural curiosity and sense of wonder about themselves and the world around them

The Gwinnett Environmental and Heritage Center is a collaboration of the Gwinnett County Board of Commissioners, Gwinnett County Public School System, the University of Georgia, and the Gwinnett Environmental and Heritage Center Foundation. The center's exhibits were designed with input from Gwinnett County Public Schools to ensure that each exhibit's content supports the requirements of the AKS (Academic Knowledge and Skills Curriculum) of the Gwinnett County K-12 School System and GPS (Georgia Performance Standards).



GWINNETT
Environmental
& Heritage Center

About the Gwinnett Environmental & Heritage Center



Managing Staff

Executive Director
Director of Programming
Director of Operations

Steve **Cannon**
Jason **West**
Silviu **Gavriliuc**

The Gwinnett Environmental and Heritage Center (Center) is a unique partnership among the Gwinnett County Board of Commissioners, the Gwinnett Environmental and Heritage Center Foundation (GEHC Foundation), the University of Georgia, and the Gwinnett County Board of Education. Steve Cannon, Executive Director, manages the 66,000 square foot Gold LEED (Leadership in Energy and Environmental Design) building along with Jason West, Director of Programming, and Silviu Gavriluc, Director of Operations.

In addition to its environmental emphasis, the Center oversees heritage education programming throughout Gwinnett County, including such sites as the Lawrenceville Female Seminary, McDaniel Farm, the Yellow River Post Office, Freeman's Mill, the Isaac Adair House, and the Chesser-Williams House.



Steve Cannon
Executive Director

The Center offers a unique mix of recreational, education, and rental opportunities. Visitors enjoy an exciting experience in the misty, multi-sensory Blue Planet Theater and wet fun in Discover H2O. Various traveling exhibitions connected to the Center's mission also provide informative and fun ways to explore both science and heritage programming. In addition, passive recreation opportunities such as bike riding and hiking on the scenic nature trails and greenway corridors abound.



2013 At A Glance

Annual visitors	75,103
Educational programs offered	872
Rental events	233
Educational contact hours	130,409.5
Monthly newsletters distributed	78,004
Weekly program constant contacts	205,212
Volunteers	2,830
Volunteer hours	12,273

2013 Highlights

- Hosted seven special exhibitions
- Named the *2013 Area III PTA Business Partner of the Year*
- Named the *2013 Gwinnett Clean and Beautiful Green Building of the Year*
- Voted *Best School Field Trip* by readers of *Gwinnett Magazine*
- Voted *Best Place for a Business Meeting* by readers of *Gwinnett Magazine*
- Voted *Best Place for a Wedding* by readers of *Gwinnett Magazine*





Health & Human Services

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Mission, Vision, Values

Gwinnett County Health and Human Services partners with the community to provide senior citizens, families, and individuals with opportunities to participate in quality programs, services, and facilities to improve their health and well-being.

The vision of the Gwinnett County Health and Human Services Division is that all Gwinnett County residents experience an enhanced quality of life.

- We believe in honesty, integrity, and ethical conduct
- We are customer-oriented and both accountable and responsive to our citizens
- We believe in teamwork and collaboration with our community partners
- We promote safety, cost efficiency, innovation, and service excellence



About Health & Human Services

Managing Staff

Division Director
Senior Services Manager
Resource and Marketing Coordinator
Public Relations Specialist
Volunteer Specialist (Gwinnett Senior Services)
Buford Human Services Center Coordinator
Norcross Human Services Center Coordinator
Centerville Community Center Coordinator
Senior Center Coordinator
Health Services Coordinator
Social Services Coordinator
Food Services Coordinator
Transportation Coordinator
Business Management

Pat **Baker**
Jamie **Cramer**
Gary **Galloway**
Melanie **Miller**
Shawn **Valadez**
Ingrid **Patrick**
Doris **Dietrich**
Vivian **Gaither**
Tim **Morris**
Brittney **Dickey**
Ava **Camejo-Douglas**
Steven **Nelly**
Michelle **Irizarry**
Kristen **Giunta**



Pat Baker
Division Director



2013 at a Glance

Number of services/programs provided	469,434
Number of Newsletters	74,050
Health and Human Services website hits	142,978
New partnerships	126
Volunteer hours	52,295
Grants to Senior Services (ARC and MARTA)	\$1,446,882
Donations to Senior Services	\$132,658
Home-delivered meals	83,824
One-way passenger trips	28,723
Congregate meals served	48,387
Information and assistance calls	13,336
Homemaker service hours	2,394
Care management hours	3,759
In-home respite care	4,445



2013 Highlights



Phase Two of Gwinnett Senior Services Center

The second phase of the Gwinnett Senior Services Center – a new commercial kitchen began operation in December 2013. This 12,000 square foot, fully-equipped kitchen will accommodate meal preparation and packaging for four senior centers and home-delivered meals clients.

New programs that began in 2013

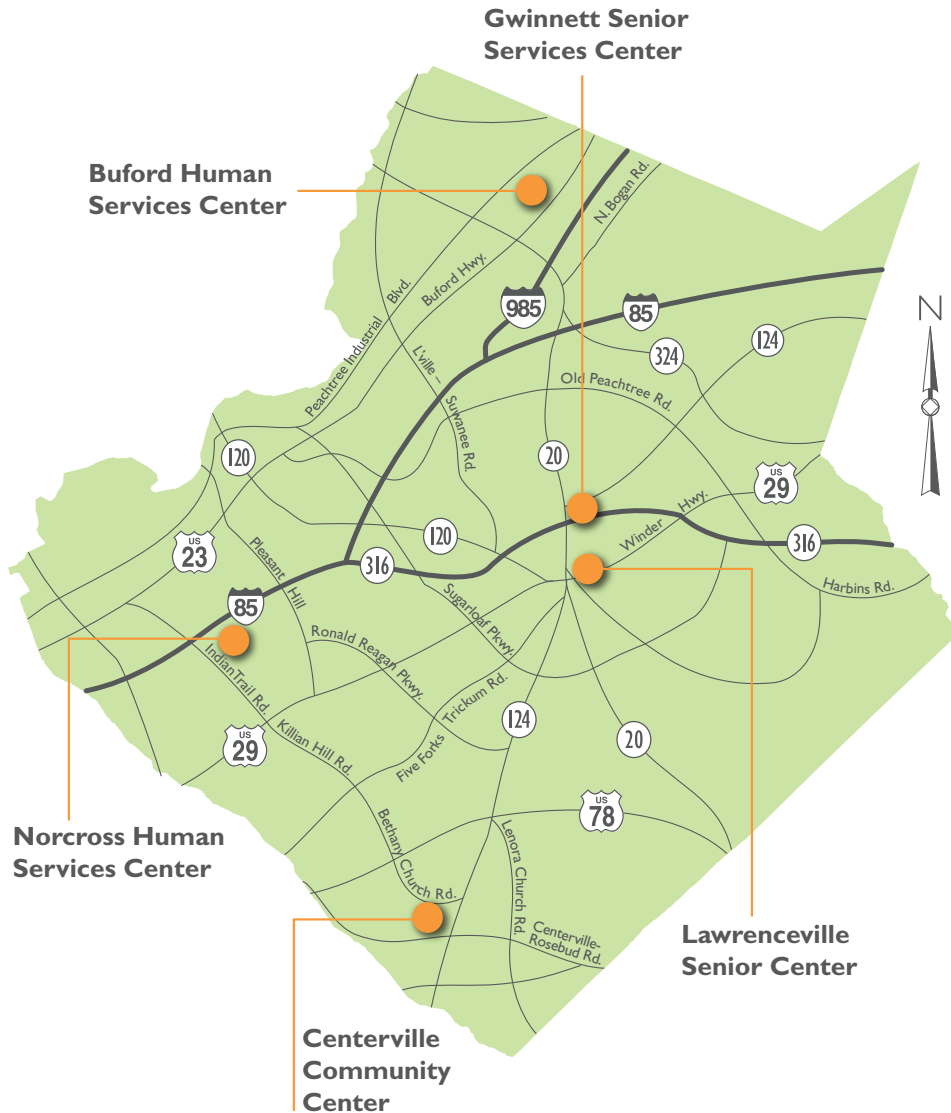
- AARP Driver Safety Program for Seniors 50+ (Buford Human Services Center)
- Affordable Care Act Health Education (Norcross Human Services Center)
- Centerville Satellite Senior Center (Gwinnett Senior Services)
- Chronic Disease Self-Management Program (Gwinnett Senior Services)
- Circuit Training Class (Buford Human Services Center)
- Citizenship Test Prep Class (Norcross Human Services Center)
- College Prep Math Class (Norcross Human Services Center)
- Community Living Program (Gwinnett Senior Services)
- Create It Theater (Norcross Human Services Center)
- Drum Therapy for Seniors (Gwinnett Senior Services)
- Eggs and Aging Symposium for the Gwinnett Legislative Delegation (Gwinnett Senior Services)
- English as a Second Language (ESL) for Speakers of other languages (Buford Human Services Center)
- General Health and Nutrition – taught in English and Spanish (Buford Human Services Center)
- Global Cardboard Challenge: Day of Play (Centerville Community Center)
- Gwinnett Municipal Association (Gwinnett Senior Services)
- Ice Cream Social – Family Emergency Planning (Buford Human Services Center)
- Lego Competition: Building Solutions for Senior Adults (Centerville Community Center)

- Mother and Daughter Tea benefitting homeless mothers in shelters with their children (Centerville Community Center)
- Multicultural, Art, Theatre and Video Production Summer Camps (Centerville Community Center)
- Partners In Parenting (Norcross Human Services Center)
- Remembering 9/11 and Preparing for the Unexpected Lunch and Learn (Buford Human Services Center)
- Saturday Math Tutoring (Norcross Human Services Center)
- T-Care Case Management Program (Gwinnett Senior Services)
- Volunteer Driver Program (Gwinnett Senior Services)
- Teaching Our Generation about AIDS for Youth (Centerville Community Center)
- Teen Job Preparation Workshops (Centerville Community Center)

2013 Awards

- Pat Baker, Division Director for Health and Human Services, was awarded the *Presbyterian Older Adult Ministry Network (POAMN) Individual Legacy Award*. The POAMN award is given out to a person actively leaving a living legacy for future generations through word and deed in ways affiliated with the Presbyterian Church (USA). This legacy leaving work must be unique or special in some way, positive in nature, kingdom building and done by an individual or individuals aged 60+.
- *NACo Achievement Award* for the Senior BSafe Program in the Human Services Category from the National Association of Counties.

Centers



Buford Human Services Center

770.614.2526

www.gwinnettbhsc.com

Buford Senior Center: 770.614.2550

2755 Sawnee Avenue

Buford, GA 30518

www.gwinnettseniorservices.com

Centerville Community Center

770.985.4713

www.centervillecommunitycenter.com

Centerville Satellite Senior Center: 770.978.4532

3025 Bethany Church Road

Snellville, GA 30039

Gwinnett Senior Services Center

678.377.4150

567 Swanson Drive

Lawrenceville, GA 30043

www.gwinnettseniorservices.com

Lawrenceville Senior Center

678.277.0970

225 Benson Street

Lawrenceville, GA 30046

www.gwinnettseniorservices.com

Norcross Human Services Center

678.225.5400

www.gwinnettnhsc.com

Norcross Senior Center: 678.225.5430

5030 Georgia Belle Court

Norcross, GA 30093

www.gwinnettseniorservices.com



Parks & Recreation

— ANNUAL REPORT

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Mission, Vision, Values

In partnership with our citizens, Gwinnett County Parks and Recreation provides high quality, broad-based parks, facilities, programs and services creating a sense of community, enabling a safe and secure environment, and enhancing Gwinnett's quality of life.

Gwinnett County Parks and Recreation pledges to sustain the delivery of the highest standard of excellence of parks, facilities, programs, and services by:

- Being responsive to the changing recreational needs of a diverse and growing community
- Continuing a citizen-driven and professional approach to provide safe, well designed and maintained facilities and programs
- Providing responsible stewardship of human, fiscal, natural, and historic resources
- Maximizing community resources

- We believe in honesty, integrity and ethical conduct
- We are customer-oriented and both accountable and responsive to our citizens
- We believe in teamwork and collaboration with our community partners
- We promote safety, cost efficiency, innovation, and service excellence



About Parks & Recreation



Managing Staff

Division Director,
Parks and Recreation Operations

Tina **Fleming**

Division, Director,
Parks and Recreation Project Administration

Grant **Guess**

Deputy Director of Park Operations

David **Clark**

Manager, Aquatics

Jim **Cyrus**

Manager, Recreation

John **Register**

Manager, Support Services

David **McGaughey**

Manager, Grounds Maintenance

Eric **Horne**

The mission of Gwinnett County Parks and Recreation (GCPR), in partnership with our citizens, is to provide high quality, broad-based parks, facilities, programs and services creating a sense of community, enabling a safe and secure environment, and enhancing Gwinnett's quality of life. This annual report provides an overview of the operation and development of parks and recreation in Gwinnett County for the fiscal year January 1 through December 31, 2013. This report also highlights significant events and accomplishments from 2013.

In Gwinnett County there truly is something for everyone. With 46 open parks and facilities opened throughout the county, GCPR strives to provide Gwinnett residents with quality recreation and leisure opportunities, serving all ages, interests, and levels of physical ability. GCPR offers a wide variety of classes, camps, programs, and sports leagues to satisfy nearly every Gwinnett resident.

Gwinnett County's park system is home to 171 multi-purpose sport fields with two featuring an overlay football field, nine aquatic facilities housing 17 bodies of water including indoor competition, instructional, lap and leisure/water park pools and outdoor leisure/water park pools, community and senior recreation centers, gymnasiums and activity buildings, playgrounds, dog park areas, outdoor tennis, sand volleyball and basketball courts, skate parks, miles of multi-purpose trails, and historical and nature sites. In addition, the Board of Commissioners' successful greenspace preservation program, supported by the 1997, 2001, 2005, 2009, and 2013 Special Purpose Local Option Sales Tax (SPLOST) allows Gwinnett residents the opportunity to enjoy the county's precious natural resources.



Tina Fleming
Division Director Operations



Grant Guess
Division Director Project Administration

The **Gwinnett County Recreation Authority** is a legal advisory board comprised of nine-members appointed by the Board of Commissioners, including two representatives from each of the four commission districts, plus one chairman-appointed member. The board typically meets on the second Thursday of the month.

- | | |
|------------|---------------------------|
| Chair | Dr. Steven Flynt |
| Vice-Chair | Jack Bolton |
| District 2 | Jack Bolton |
| District 4 | Myron Bullock, Jr. |
| District 3 | Dr. Steven Flynt |
| District 1 | Brad Alexander |
| District 4 | Lois Allen |
| District 1 | Gene Callaway |
| District 3 | Mike Korom |
| District 2 | Mark Ogden |
| Appointed | Charlie Underwood |

The **Gwinnett Parks Foundation** is a 501(c)(3) charitable organization established to support GCPR programs and services. Foundation volunteers advocate quality of life through citizenry awareness of the county's park system and recreational opportunities and assist GCPR in three core program areas: the Park Park'nership Program, the Commemorative Program, and the Gwinnett Youth and Senior Citizen Scholarship Fund program.



Project Administration Division



Charged with evaluating potential park sites, reviewing boundary surveys, and preparing feasibility studies, the Project Administration staff is responsible for environmental assessment reports, geotechnical analyses, park designs, oversight of renovation and capital improvements to existing parks and facilities, master planning parks and construction of new parks. Once land is purchased for a park, planning staff works with citizen steering committees to create a master plan. These committees consist of members of neighboring communities and park users.

2013 Project Administration Highlights

- Completed the 2013 Parks and Recreation Capital Improvements Plan Update
- Completed the renovation of the Bogan Park Aquatic Center
- Completed the J. B. Williams Park Master Plan
- Completed the Rabbit Hill Park Expansion
- Completed the Harbins Park Baseball – Softball Facility
- Completed an extension of the Camp Creek Greenway

2013 Project Administration Projects Underway

- Began construction of the Ivy Creek Greenway Section 3
- Began construction of the Dacula Concession Restroom Building
- Began construction of the Bethesda Park Adult Softball Complex
- Continued construction of the remainder of Harbins Park Multipurpose Field Complex, the Environmental and Heritage Center Phase 2, and Lions Club Park
- Began designs of Level Creek Park, South Gwinnett Park, and J. B. Williams Park

Parks & Recreation Operations Division



Charged with maintaining, operating, and public awareness and safety of the county's park system and recreation facilities, the Operations Division staff is responsible for providing quality parks, programs, and services to meet the broad-based needs of the citizenry in Gwinnett.

Recreation Operations: Programming and Resources and Marketing

Recreation general programming staff and youth athletic facilitators provide countywide services that are divided into four geographic areas: North, South, East, and West. Other countywide specialized program areas include aquatics, heritage, seniors, cultural arts, adult athletics, and tennis. Recreation staff operate and maintain recreation facilities, schedule facility rentals, facilitate citizen meetings, plan and schedule classes, workshops, summer camps, adult athletic leagues, and special events throughout the county. Recreation staff also foster volunteer/community services in county parks and recreation facilities and in programs/service delivery areas.

The Resources and Marketing unit is responsible for creating awareness of the county's park system and the many recreation opportunities that GCPR provides for the community. This awareness is created through publications, the GCPR website, TVgwinnett (Gwinnett County's cable access channel), and media relations. Additionally, Resources and Marketing plans special events, prepares PowerPoint presentations on various aspects of GCPR, makes informative presentations to groups and other organizations, works closely with nonprofit organizations such as the Gwinnett Parks Foundation, prepares local, state and national award nominations, and creates invitations, flyers, advertisements, news releases, presentations, and brochures.

2013 Recreation Programming and Resources and Marketing Highlights

- In partnership with Archer Athletic Association, held grand opening for Harbins Park Baseball Complex – August 10, 2013
- In partnership with Dacula Soccer Club and Mountain View Athletic Association, held grand opening for Rabbit Hill Park Expansion – September 10, 2013
- In partnership with NFL, held the Punt, Pass, and Kick event at Rhodes Jordan Park
- In partnership with Gwinnett County Police Department, Fire Department, and other safety partners, held a Latino Community Outreach Safety Day at Lucky Shoals Park
- Launched the new Summer Camp magazine highlighting programs and activities
- In partnership with Vines Garden Railroad, held National Train Day at Vines Park on May 18, with 200 visitors
- Collaborated with Children's Healthcare of Atlanta to launch the Strong4Life program initiative with summer camps
- Held the Gwinnett Plein Air Challenge in partnership with the Tannery Row Artist Colony – February 25. Winning piece was "Morning Sparkle at McDaniel Farm" pastel by Nancy Nowak
- Participated in the National Park Trust's third annual National Kids to Parks Day – May 18



- Partner Gwinnett Senior Golden Games had more than 300 senior athletes compete, with 1,969 hours of volunteerism
- 45,406 athletes were involved in youth sports with 28 youth athletic associations
- West Gwinnett Park Aquatic Center hosted its second Kid's Triathlon series event on August 25. The event attracted 989 entrants along with 4,000 spectators and 100 volunteers with Gwinnett Sports Commission
- Old-Fashioned Picnic and Bluegrass Festival held at Gwinnett Historic Courthouse with 900 attendants
- 10,385 rentals of community recreation centers, ball fields, pavilions, and special facilities.
- 29 new partnerships formed to increase community involvement
- The 26th Annual Lighting of the Tree had more than 3,000 people in attendance
- GCPR maximized use of alternative labor with 828,963 volunteer hours, 48 Eagle Scout projects, and 15,709 community service hours



Recreation Programming and Resources and Marketing Projects Currently Underway

- Promotional video series for film/production
- Live to Play, Play to Live television program on TV Gwinnett
- Strengthen health and wellness programs within the parks system through implementation of the Park Rx Program

Park Operations: Grounds Maintenance

Grounds Maintenance includes four districts: North, South, West, and Conservation Parks and are responsible for all the general/basic care and up-keep for all parks in the county's park system. Turf, trails, and natural resource management, mowing and fertilization of passive and athletic sport fields, sports field game preparation, tree and shrub care, playground inspection and maintenance, grounds and buildings janitorial, and litter/refuse removal all are basic components of the scope of quality service afforded by the grounds maintenance staff.

Park Operations: Support Services

Support Services includes six main units: Electrical, Plumbing, Carpentry, Field Support, Contractual Services, and Warehouse Operations. These units are involved in the maintenance of all facility systems (HVAC, plumbing, electrical, lighting, irrigation, building structural, painting, key locking system), fleet maintenance coordination, athletic/security lighting, site electrical/plumbing for all covering community centers, activity buildings, aquatic centers, specialized facilities, athletic fields, and all general park areas throughout the parks system.

2013 Park Operations Highlights: Grounds Maintenance and Support Services

- Installation of security cameras for coverage of buildings, parking lots, and entrance at Bogan Park
- Sports field renovation of 502,040 square feet
- Service request completion rate was 2,336 received and 2,212 completed – 95 percent

2013 Park Operations Projects Currently Underway

- Ninety percent completion of asset management program
- Meadow restoration at Little Mulberry Park
- 2014 SPLOST countywide program plan for rehabilitation/renovation of existing parks

2013 Award Highlights for Gwinnett County Parks and Recreation

- Georgia Recreation and Park Association
 - First place at the annual State Lifeguarding Competition
 - Older American Month, Senior Section Award
 - July is Park and Recreation Month, Programming Section Award
 - Swim Safely, Innovative Programming Award, Marketing and Visibility Publication Award
 - Volunteer of the Year Award – Pat Donovan
 - Hall of Fame Award – Sharon Plunkett
- Georgia Recreation and Park Association – District 7
 - Agency of the Year
 - Volunteer of the Year – Gwinnett Senior Golden Games
- Gwinnett Magazine
 - Best Park – Little Mulberry Park, Alexander Park, Tribble Mill Park
 - Best Family Activities
 - Best Place for a Wedding – Gwinnett Historic Courthouse
- National Association of County Parks and Recreation Officials
 - TILT “Teens in Leadership Training” for programming excellence
 - Gwinnett County Parks and Recreation Waterfowl Management Plan for environmental stewardship
- Artworks!: Gwinnett Fusion Award
 - The Gwinnett Plein Air Challenge



Financial Summary



Parks and Recreation Capital History

Revenues	2012	2013
Recreation Tax*	\$ 2,500,000	\$ 1,127,235
Grants	100,000	0
General Tax/Other	35,110,083	21,613,340
Total	\$ 37,710,083	\$ 22,740,575
Expenditures	2012	2013
Capital Improvements and Equipment	\$ 24,422,051	\$ 18,158,571

*Funds receipted in operating fund and transferred to capital to be expensed.

2012 Parks and Recreation Revenue and Expenditures

Revenues	2012
General Fund	\$ 120,239
Recreation Tax	23,956,726
User Fees	5,410,631
Other Revenues/Dividends	18,887
Total	\$ 29,506,483
Expenditures	
Personal Services	\$ 14,461,616
Supplies	8,471,717
Other Changes/Services	2,738,387
Contribution Capital	3,598,284
Bonded Debt Service	0
Total	\$ 29,270,004

2013 At A Glance



Total park land acreage	9,282
Number of operational parks	46
Number of Recreation/Community Centers	12
Number of Senior Recreation Centers/designated area	2
Number of Tennis Courts	51
Number of Outdoor Basketball/Multi-use courts	40
Number of miles of bike/walking/hiking trails	123
Number of Competition and Leisure/Play Pools	17
Number of Skate Parks	7
Number of Cultural/Historic sites	6
Number of Playgrounds	67
Number of Dog Park Areas	7
Number of Special Needs Multi-use Sport fields	9
Number of classes, programs, camps, and events offered	7,158
Number of parks under development or renovation	2
Number of parks master plans completed	1
Number of groundbreakings for new parks	0
Number of parks and facilities opened	2
Number of parks/facilities renovated	1
Number of participants enrolled in recreation classes	76,231
Number of recreation and athletic summer camps offered	431
Total participation in summer camps	4,041
Number of Youth Athletic Associations (YAA)	28

Enrollment participation of children in YAA programs	45,406
Number of participants in adult sports leagues	6,210
Aquatics classes/lessons offered	3,021
Number of participants in aquatics classes/lessons	132,833
General attendance at county pools	418,310
Number of facility and specialized facility use	10,385
Facility rental participation	684,604
Acreage of developed parkland maintained by staff	2,990
Number of multi-purpose sports fields maintained by staff	170
Number of work orders for plumbing, electrical, carpentry, field support	2,336
Number of volunteer hours	828,963



Community Partnerships

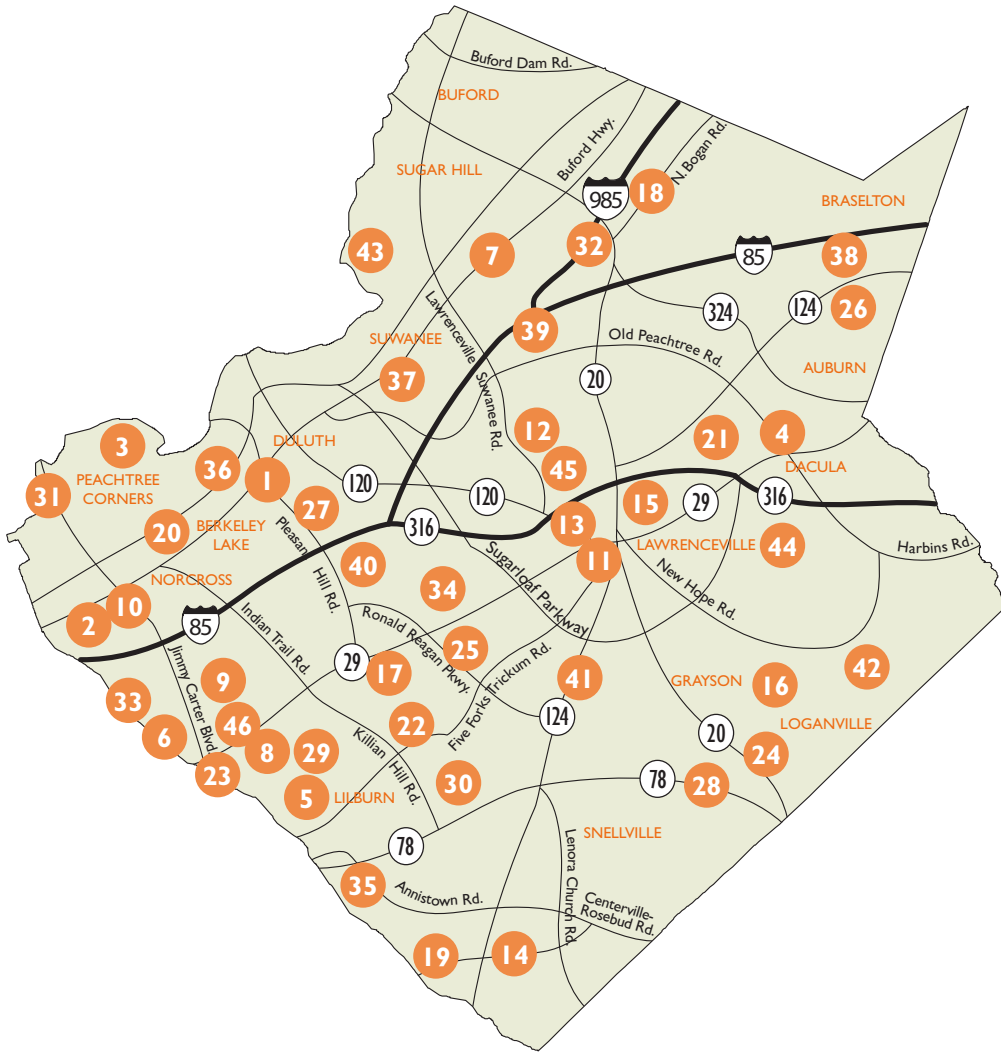


- Alpharetta-Johns Creek Kiwanis
- American Hiking Society
- Archer Athletic Association
- Atlanta Fire United Soccer Association
- Best Friend Club
- Bogan Gold Wing Club
- Brookwood Baseball/Softball Association
- Brookwood Football
- Brookwood Lacrosse
- Bryson Park Youth Athletic Association
- Buford American Legion
- Buford School System
- Children's Healthcare of Atlanta
- Church of Christ
- City of Duluth Recreation Department
- City of Lawrenceville
- City of Snellville Recreation Department
- City of Sugar Hill Recreation Department
- Collins Hill Athletic Association
- Collins Hill Stingrays
- Dacula Athletic Association
- Dacula Dolphins
- Dacula Rainbow Senior Recreation Club
- Dacula Soccer Club
- Duluth American Legion
- Duluth Youth Athletic Association
- Evergreen Club
- Georgia DNR
- Georgia Futbol Club
- Georgia Geocachers Association
- Get Kids Fishing Foundation
- Get Up and Go Senior Recreation Club
- Good Age Senior Recreation Club
- Goodwill of North Georgia
- Grayson Athletic Association
- Greater Lilburn Athletic Association
- Greening Forward
- Gwinnett Area Trail Riders
- Gwinnett Chamber of Commerce
- Gwinnett County Board of Education
- Gwinnett Disc Golf Organization
- Gwinnett Federal Swim League
- Gwinnett Historical Society
- Gwinnett Humane Society
- Gwinnett Master Gardeners
- Gwinnett Masters Special Teams
- Gwinnett Parks Foundation Gwinnett Rose Society
- Gwinnett Senior Golden Games
- Gwinnett SenioR Learning Center
- Gwinnett Sports Commission
- Gwinnett United in Drug Education (GUIDE)
- H2U
- Lanier Athletic Association
- Lawrenceville Fun Time Senior Recreation Club
- Lawrenceville Tourism and Trade Association
- Lawrenceville Youth Athletic Association
- Liberty National Volunteer Match
- Metro Atlanta Senior Softball Association
- Mill Creek Athletic Association
- Mountain Park Athletic Association
- Mountain Park Sharks
- Mountain View Athletic Association
- Norcross Baseball/Softball Association
- Norcross Soccer Association
- Norcross Youth Athletic Association
- North Gwinnett Baseball/Softball Association
- North Gwinnett Football Association
- North Gwinnett Lacrosse Association
- Peachtree Boosters Club
- Peachtree Ridge Athletic Association
- Positive Public Image
- SafeKids Gwinnett County Government
- Senior Recreation Council
- Shiloh Athletic Association
- Shorty Howell Hi-Steppers Senior Recreation Club
- South Gwinnett Athletic Association
- Sports Gwinnett Magazine
- Suwanee Goodtimers Senior Recreation Club
- Trout Unlimited
- Vines Garden Railroad
- Salvation Army
- Snellville American Legion

2013 Park Inventory



With 46 parks, residents are just minutes away from enjoying a day at the park and the many activities offered by Gwinnett County Parks and Recreation.



1. Shorty Howell Park Activity Building
2. Best Friend Park
3. Jones Bridge Park
4. Dacula Park and Activity Building
5. Mountain Park Park
6. Lucky Shoals Park
7. George Pierce Park
8. Harmony Grove Soccer Complex
9. Singleton Road Activity Building
10. Cemetery Field
11. Lawrenceville Female Seminary
12. Collins Hill Park and Aquatic Center
13. Gwinnett Historic Courthouse
14. Lenora Park
15. Rhodes Jordan Park
16. Tribble Mill Park
17. Bethesda Park
18. Bogan Park
19. Yellow River Park
20. Pinckneyville Park Community Recreation Center, Pinckneyville Park and Soccer Complex
21. Rabbit Hill Park
22. Yellow River Post Office
23. Mountain Park Aquatic Center and Activity Building
24. Bay Creek Park
25. Ronald Reagan Park
26. Little Mulberry Park
27. McDaniel Farm Park
28. Vines Park
29. Lions Club Park
30. South Gwinnett Park
31. Holcomb Bridge
32. Gwinnett Environmental and Heritage Center
33. Graves Park
34. Sweet Water Park
35. DeShong Park
36. West Gwinnett Park and Aquatic Center
37. Peachtree Ridge Park
38. Duncan Creek Park
39. Rock Springs Park
40. Club Drive Park
41. Alexander Park
42. Harbins Park
43. Settles Bridge Park
44. Freeman's Mill Park
45. Collins Hill Golf Course
46. Bryson Park



Voter Registration & Elections

ANNUAL REPORT

gwinnettcounty
2013

Mission, Vision, Values

Uphold the Constitution of the United States to include the laws and policies of all courts and maintaining public confidence by registering eligible voters and conducting honest and impartial elections in a fair, efficient, and accurate manner.

Promote, preserve, and improve democracy by identifying resources, and applying innovative strategies and technologies to ensure fair and open elections, which accurately reflect the intent of the electorate.

Our values are respect, responsibility, customer responsiveness, collaboration and teamwork, innovation and quality, integrity, and persistence in furthering our goals. The values are based upon the expressed intent to ensure an open democratic process for the citizens of Gwinnett County. By strict adherence we demonstrate our loyalty to freedom, pride in our profession, and a commitment to the excellence of the democratic process.



About Voter Registration & Elections



Managing Staff

Elections Supervisor
Assistant Elections Supervisor

Lynn **Ledford**
Kristi **Royston**

The board provides voter registration/elections opportunities (voter registration, advance voting, absentee voting, and Election Day voting) to all citizens as required by Federal and State laws, and the rules and regulations of the State Elections Board of Georgia. Also, they conduct special elections as needed.

Gwinnett County Board of Registrations and Elections

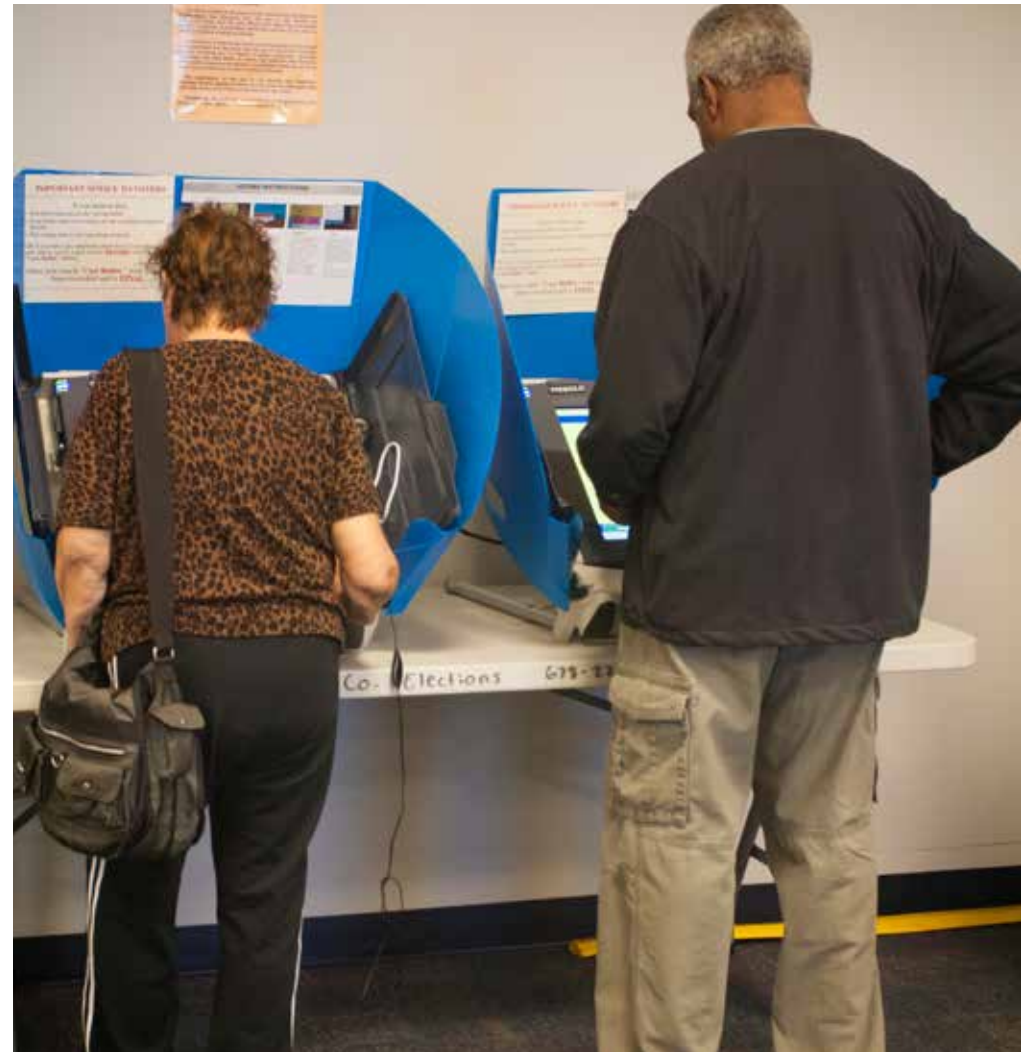
The Gwinnett County Board of Registration and Elections was created through local legislation in the Georgia General Assembly. The members of the Board collectively serve as the superintendent of elections and the chief registrar for the county. They are appointed and serve two year terms.

Chair
Vice-Chair
Member
Member
Member

Beauty P. **Baldwin**
Joey **Chapman**
Joan **Zellner**
Alice **O'Lenick**
Stephen **Day**



Lynn Ledford
Elections Supervisor



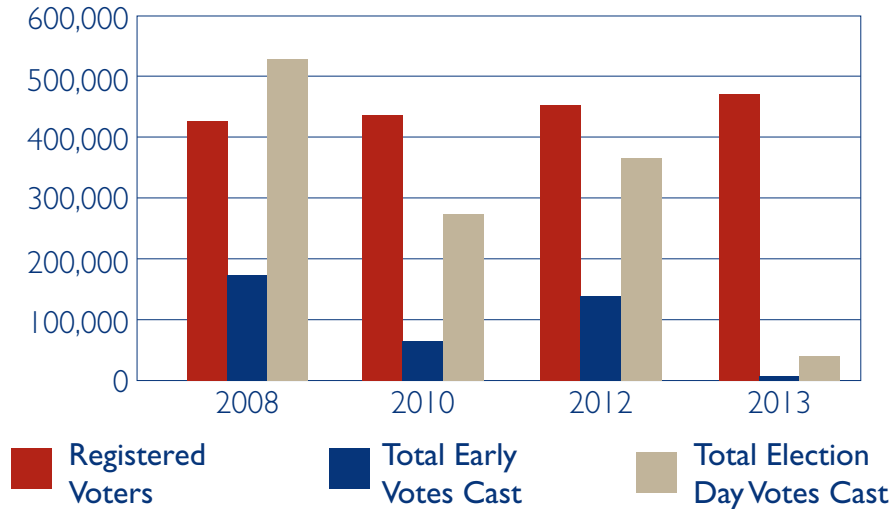
2013 At A Glance

- Conducted county wide SPLOST Election and two Special Elections for House Districts
- Conducted General and Special Election for the City of Peachtree Corners

2013 At A Glance

- Lynn Ledford, Elections Supervisor, is one of two election officials state-wide that serves on the Secretary of State's Election Code Review Committee, which is charged with revising the Georgia Election Code

Voter History





Please consider the environment before printing this report.

gwinnettcounty
Department of **Community Services**
75 Langley Drive
Lawrenceville, GA 30046
www.gwinnettcounty.com